

Monday, September 27, 2021

1. CALL TO ORDER - Time \_\_\_\_\_

- a) Salute to Flag
- b) Statement of Publication
- c) Roll Call

2. OLD BUSINESS:

-If the following Ordinance(s) were introduced at the Council meeting they will be listed for Public Hearing and Adoption on October 12, 2021.

**ORDINANCE #544-21**

**AN ORDINANCE AMENDING AND SUPPLEMENTING  
CHAPTER 2 OF THE REVISED GENERAL ORDINANCES  
OF THE BOROUGH OF SAYREVILLE TO AMEND  
SECTION 2-31.6 AND SECTION 2-31.7  
REGARDING REMOVAL OF TREES  
(Public Works Committee - Co. Dalina - Public Hearing 10-12-21)**

3. NEW BUSINESS:

4. COMMUNICATIONS & COMMITTEE REPORTS

**DISPOSITION**

➤ **ADMINISTRATIVE & FINANCE – Councilwoman Roberts**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Municipal Clerk’s monthly report for the month of August, 2021.
- 2) CFO’s Investment Activity report for the month of August, 2021.

- Receive & File

B) Applications received for **Bingo/Raffle Licenses** from the following Organizations:

- 1) **St. Stanislaus Kostka Church** to conduct an On-Premise 50/50 And On-Premise Draw on October 16, 2021 (RA:2390; RA:2391).
- 2) **PTO Sayreville Middle School** to conduct an On-Premise (Tricky Tray) Draw and On-Premise 50/50 on October 22, 2021 (RA:2392; RA:2393).

-B1-2) Approve/Deny

C) Notice of public hearings received from the following:

- 1) NJ Transit public hearing notice received for Sr. Citizen & Disabled Residents Transportation Assistance Program Hearings (notice posted on Bulletin Bd).

- Receive & File

D) **Authorization for the Tax Collector** to refund taxes due to 100% **Disabled Veteran Tax Exemption:**

- 1) Refund 2019, 2020 and 2021 taxes in the amount of \$15,554.17 and cancel all subsequently billed taxes, covering 74 Washington Road, Block 63, Lot 26.
- 2) Refund 2019, 2020 and 2021 taxes in the amount of \$20,082.94 and cancel all subsequently billed taxes, covering 53 Nickel Avenue, Block 67, Lot 87.
- 3) Refund 2020 and 2021 taxes in the amount of \$6,143.27 and Cancel all subsequently billed taxes, covering 15 Roma Street, Block 71, Lot 13.

-D1-3) Approve/Deny

E) Committee Reports:

- 1) \_\_\_\_\_

➤ **PLANNING & ZONING – Councilwoman Maher**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Construction Official's report, for the month of August, 2021.
- 2) Fire Prevention report for the month of August, 2021.
- 3) Zoning & Code Enforcement report for the month of August, 2021.

- Receive & File

B) **Notice to Adjacent Community/Property Owner -**

- 1) Notice of Public Hearing held before the Sayreville Zoning Board Of Adjustment on September 22, 2021 from New Cingular Wireless PCS, LLC for variance and site plan approval to install a Telecommunications facility on an existing monopole at 775 Washington Road, Block 254, Lot 1.03

- Receive & File

- C) Application for **Temporary Trailer License** received from Sayreville Shopping Plaza LLC to place one (1) Construction Office Trailer on Block 368.07, Lot 2, 2909 Washington Road.

- Approve/Deny

D) Committee Reports:

- 1) \_\_\_\_\_

➤ **PUBLIC SAFETY – Councilman Conti**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Municipal Court report for the month of August, 2021.
- 2) Board of Health Registrar and County reports for the month of August, 2021.
- 3) Police Department report for the month of August, 2021.

-Receive & File

- B) Letter of retirement as a firefighter was received from Michael Dandorph from Sayreville Engine Co. No. 1.

-Receive & File

- C) Letter of resignation as a firefighter was received from Christopher Kaiser from President Park Fire Co. No. 1.

-Receive & File

D) Application for **membership as a Firefighter** received from the following:

- 1) Nicholas Napolitano accepted by Morgan Hose & Chemical Co. No. 1 at their August 5, 2021 meeting.
- 2) Ryan Zsorey accepted by President Park Fire Co. No. 1 at their July 6, 2021 meeting.

-D1-2) Approve/Deny

E) Committee Reports:

- 1) \_\_\_\_\_

➤ **RECREATION – Councilman Enriquez**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Recreation Department report for the month of August, 2021.

- Receive & File

B) Applications for Special Event received from the following:

- 1) St. Stan's Church to hold a Car Show on their grounds on October 16, 2021 from 12pm-6pm.
- 2) Broadway Tattoo Lounge to hold a Grand Opening at their New location in the parking lot of 2047 Route 35 South on October 9, 2021 at 1:00PM.
- 3) Suburban Youth Soccer League NJ to hold a soccer tournament on October 30, 2021 from 9am-8pm at the Jerry Ust Recreational Complex.

-B1-3) Approve/Deny

- C) Committee Reports:
  - 1) \_\_\_\_\_

➤ **WATER & SEWER/ENVIRONMENTAL – Councilwoman Novak**

- A) **Minutes & Departmental Reports:**  
 Move the following Minutes/Reports be Received & Filed:
  - 1) Water & Sewer Director’s report for the month of August, 2021.
  - 2) Office on Aging Supervisor’s report for the month of August, 2021.

- Receive & File

- B) Committee Reports:
  - 1) \_\_\_\_\_

➤ **PUBLIC WORKS – Council President Dalina**

- A) **Minutes & Departmental Reports:**  
 Move the following Minutes/Reports be Received & Filed:
  - 1) Public Works Supervisors’ reports for Bldg. & Grounds, Parks, Recycling, Roads & Sanitation and Garage Services all for the month of August, 2021.
  - 2) Rent Leveling Board minutes of September 14, 2021.

- Receive & File

- B) Committee Reports:
  - 1) \_\_\_\_\_

➤ **MAYOR – Victoria Kilpatrick**

**BUSINESS ADMINISTRATOR – Daniel E. Frankel**

**- Admin. & Finance**

- 1) Authorization to execute a Discharge of Mortgage for property located at 3 Cambridge Drive.
- 2) Authorization to award a non-fair and open contract to TK1 Solutions LLC for network and proprietary applications maintenance in an amount not to exceed \$51,975.00.
- 3) Authorizing the submission of a grant application to the New Jersey Department of Transportation for the Safe Routes to School Program for the “Sayreville School Transportation Safety Project.”
- 4) Authorization to execute a Memorandum of Agreement between the Borough of Sayreville and PBA Local #98 (Patrolmen).
- 5) Authorization to amend the Employee Handbook to add Policy #1.27 Time Management.

**- Planning & Zoning**

- 1) Resolution received from SERA requesting the Borough to explore whether the real property located at 1970 Route 35, Block 425, Lot 202, commonly known as Club Pure, may be an appropriate area for designation as a redevelopment area.

**- Public Safety**

- 1) Discussion on Police Communication Operators.
- 2) Authorization to scrap the following un-useable vehicles and equipment:
  - a) 2005 Crown Victoria VIN#2FAHP71WX5X109669
  - b) 2008 Crown Victoria VIN#2FAFP71V08155160
  - c) 2005 Crown Victoria VIN#2FAHP71W05X109664
  - d) 2003 Crown Victoria VIN#2FAFP71W23X112909
  - e) 2003 Crown Victoria VIN#2FAFP71W93X112907
  - f) 2003 Crown Victoria VIN#2FAFP71WX3X112916
  - g) 2008 Crown Victoria VIN#2FAFP71V28X155161

**- Public Works**

- 1) Award contract for Senior Center Windows (bids are being received on September 28<sup>th</sup> and if all in order would like to award the contract at the next meeting).
- 2) Authorization to purchase the following vehicles from Hunter Truck through Sourcewell Contract 0609-20-PMC:
  - One (1) 2023 Peterbilt 520 Tandem Automated Truck in an amount not to exceed \$325,357.29.
  - Two (2) 2022 Peterbilt 365 Rear Loaders in an amount not to exceed \$487,932.00. The price includes trade in value of 2006 Volvos VIN #4VSKC9GG86N426148 and #4VSKC9GG77N452421.
  - One (1) 2023 Peterbilt 548 Dump Truck in an amount not to exceed \$163,040.00. The price includes the trade in value of 2002 GMC Dump Truck VIN #1GDP7H1C92J515931.
  - One (1) 2023 Peterbilt 348 Cab & Chassis in an amount not to exceed \$147,470.00. The price includes the trade in value of 2006 GMC Cab & Chassis VIN #1GDS8C1396F426685.
- 3) Authorization to purchase one (1) Ford F-450 from Winner Ford through NJ State Contract T2102/A88215 in an amount not to exceed \$66,870.00.

**- Recreation**

**- Water & Sewer**

➤ **C.F.O. – Denise Biancamano**

➤ **BOROUGH ENGINEER - Jay Cornell**

- 1) 2019 Roadway Paving and Reconstruction Project – Phase I (Improvements to Oakwood Drive and Scheid Drive) – Closeout of contract and Change Order (Verbal Report).

➤ **BOROUGH ATTORNEY - Michael DuPont**

**5. EXECUTIVE SESSION (Motion to enter into closed session)**

-- Motion to Reconvene      Time: \_\_\_\_\_

**6. PUBLIC PORTION      Mayor will open to public – \*5 Minute Limitation.**

**7. ADJOURNMENT**